

MEDLAB West Africa 2024

ABSTRACT ASSESSMENT METRICS

S/N	CRITERIA	YES	NO
PRELIMINARY ASSESSMENT			
1	Evidence of Registration		
2	Plagiarism Check – Not more than 15%		
3	Number of abstracts submitted by Researcher – Not more than 3		
ABSTRACT TITLE			
1	Abstract submitted in MS Word		
2	Title of Abstract - Not more than 18 words		
3	Abstract Word Count – Not more than 350		
4	The title should be descriptive but concise.		
5	Avoid subtitles if possible.		
6	Title in sentence case and only capitalise proper nouns and scientific names where appropriate, e.g. Plasmodium falciparum.		
7	Do NOT use abbreviations or acronyms in the abstract title.		
TEXT FORMATTING			
1	Font Type – Times New Roman		
2	Font Size - 12		
3	Line Spacing - 1.5		
ABSTRACT FORMAT			
1	Background, methods, Results, Conclusions and Recommendations.		
2	Introduction, Approaches, Findings, Discussions and Lessons Learned		
AUTHORS			
1	First author: Provide first name, initials of the middle name (if any), and the last name, e.g. David W. Meyers Co-authors: List each co-author in order of contribution by typing their first and middle names as initials followed by their last name in full (e.g. W. Grisham, M. S. Pollock)		
AUTHOR AFFILIATIONS			
1	Provide the organisational affiliations of the first author and all co-authors		
THE CORRESPONDING AUTHOR			
1	Indicate the corresponding author with an asterisk* and provide their email addresses, telephone numbers, and alternate contacts.		
KEYWORDS			
1	4- 6 Keywords		
CRITERIA FOR EVALUATION			
	Independent reviewers will evaluate each abstract according to the following criteria:		

1	Background and rationale of the study		
2	Appropriateness of methods		
3	Presentation of results		
4	Conclusions and interpretations of results		
5	Overall clarity of the abstract		
OUTCOME OF ABSTRACT EVALUATION			
1	Abstract Accepted for Oral presentation (AO)		
2	Abstract Accepted for Poster presentation (AP)		
3	Abstract accepted for Poster presentation after minor corrections (APC)		
4	Abstract Not accepted for presentation (NA)		
REVIEWER COMMENTS			